This form can be filled out online. Once completed, print the document and sign where appropriate. These instructions will not appear on the print out.

FORM FA-10

FIRE DEPARTMENT
BUREAU OF FIRE PREVENTION
FIRE ALARM INSPECTION UNIT
9 METROTECH CENTER, BROOKLYN, N.Y. 11201-3857
TELEPHONE: (718) 999-2469 FAX: (718) 999-2892

Reset/Clear Form

REQUEST FOR EXTENSION OF VIOLATION ORDER OR LETTER OF DEFECT

Submit request and fee ($200.00) to Window No.8 at least 15 days before the deadline. Must be typewritten.

1 LOCATION INFORMATION:

HOUSE NO: _____ STREET NAME: _____ BOROUGH: _____ ZIP CODE: _____

2 INSPECTION INFORMATION :

INSPECTION DATE: _____ LETTER OF DEFECT No.: _____ VIOLATION ORDER No.: _____

3 SCOPE OF WORK AS INDICATED ON LETTER OF DEFECT:

FLOOR(S):

DESCRIPTION:

4 WORK THAT HAS BEEN COMPLETED AS OF INITIAL INSPECTION DATE:

DESCRIPTION:

5 REMAINING WORK TO BE COMPLETED:

DESCRIPTION:

6 REASON(S) FOR DELAY:

7 ESTIMATED DATE OF COMPLETION:

_____ (mm / dd / yyyy)

8 APPLICANT INFO:

NAME: _____ COMPANY: _____ TITLE: _____

ADDRESS: _____ CITY: _____ STATE : _____ ZIP CODE: _____

LICENSE No.: _____ TELEPHONE No.: _____ E-MAIL: _____

SIGNATURE: _____

9 OFFICE USE ONLY:

FPIMS No.: _____ EXTENSION IS HEREBY:

☐ GRANTED LENGTH OF EXTENSION SHALL BE : ____ DAYS COMMENCING: _____ (MM / DD / YYYY)

☐ DENIED REASON: _____

DIRECTOR OF FAIU
DEPUTY CHIEF INSPECTOR

_____ (SIGNATURE) DATE _____ (MM / DD / YYYY)